

TINTAGEL PARISH COUNCIL



'Tintagel's Great Seal'

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**Salutations,
Atlantic Road,
TINTAGEL,
Cornwall.
PL34 0DE**

4th June 2015

Minutes of the Meeting of Tintagel Parish Council
held on Wednesday 3rd June 2015 at 7.00 p.m. at Tintagel Social Hall

Present: Cllrs. Dyer, Hodge, Wickett, Flower, Soutter, Dale, Hockerday, Lewis, & Goward
Apologies: Cllr. Dorman
Seven members of the public were present

The Chairman read out the following statement:

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public.

Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

Declarations of Interest

Cllrs. Wickett & Dale declared an interest in PA15/03666

Cllrs. Dyer, Flower & Soutter declared an interested in PA15/04232

**Invitation to members of the public to speak prior to meeting regarding items on the Agenda
(10 minutes allowed for this item)**

Mr. Lewis requested an open public meeting to discuss the NDP.

Mr. Curtis spoke regarding the importance of the cedar tree at the Bossiney House Hotel and urged councilors to object strongly to the planning application.

Mr. Chamberlain advised that he had submitted an application for a Tree Preservation Order for the cedar tree.

Cllr. Wickett clarified that at the previous meeting he had spoken as a resident not as a councilor during the public session and had left the meeting during further discussion of that item.

Mr. Hart spoke to advise that he did not feel polling cards were needed if an election was held.

To Approve the Minutes of the previous meetings on 6th & 18th May 2015 and Matters Arising Minutes of 6th May

Page 1514 Cllr. Goward noted that the information he had given at the AGM regarding election of chairman had been correct.

Page 1516 The Clerk advised that a letter had been received from Lloyds Bank advising that the Camelford branch would be closing on the 11.9.15.

Page 1518 Cllr. Goward commented that any emails he had sent to the former Clerk were being forwarded to all members. The former Clerk advised that she had responded to Cllr. Goward's emails regarding CALC advice.

It was proposed by Cllr. Flower, seconded by Cllr. Hockerday and RESOLVED that the Minutes be signed as a true record of the meeting.

Minutes of 18th May

Cllr. Hodge suggested that the name of the second candidate for co-option be included in the Minutes.

It was proposed by Cllr. Wickett, seconded by Cllr. Hodge and RESOLVED that the Minutes be signed as a true record of the meeting.

REPORTS

CCC C/Cllr. Brown advised that Cornwall Council had a stand at the Royal Cornwall Show. He spoke about the public conveniences and understood that Joyce Duffin would be suggesting a meeting.

He advised that all the roads requiring attention in the parish had been scheduled for remedial work during the current financial year.

Playing Fields Cllr. Hockerday had spoken to some parents who were interested in forming a new Skate Park Committee. The clerk advised a copy of an email had been received indicating that a new rubbish bin was to be provided.

Christmas Lighting Committee Cllr. Wickett advised that two fundraising events would be held in August.

PLANNING APPLICATIONS

PA15/04146 Mr. & Mrs. D. Tremain, land east of Pendrin House, Atlantic Road, Tintagel
Convert existing barn into residential dwelling associated with existing farm

It was proposed by Cllr. Goward, seconded by Cllr. Hockerday and RESOLVED that no objection be made to this application. All in favour.

PA15/03795 Mr. & Mrs. M. Dasouza, Butleigh, Bossiney Road, Bossiney, Tintagel
Demolish existing garage/wc and utility room and construct single storey and rear extension

It was proposed by Cllr. Goward, seconded by Cllr. Wickett and RESOLVED that no objection be made to this application. All in favour.

PA15/04232 Mr. David Flew, Bossiney Road, Tintagel
Conversion of ground floor cafe/deli into two 2 bedroom apartments with associated parking

It was proposed by Cllr. Hodge, seconded by Cllr. Wickett and RESOLVED that no objection be made to this application. 6 votes in favour, 3 abstentions.

PA15/04408 Mr. & Mrs. J. Dowling, 14 Atlantic Close, Treknow, Tintagel

Proposed first floor roof space extension

It was proposed by Cllr. Hodge, seconded by Cllr. Soutter and RESOLVED that no comment be made to this application but that the Planning Department be advised that the Parish Council felt as the proposal makes the bungalow a two storey house, it did not fit in with the surrounding properties. 8 votes in favour, 1 abstention.

Cllr. Wickett & Cllr. Dale had declared an interest in the following application and took no part in the discussion.

To consider any response from Planning Department regarding referral of application to Committee - PA15/03666 Mr. M. Finlay, Bossiney House, Hotel, Bossiney Road, Tintagel -Proposed residential development of 5 dwelling units and associated works

The clerk advised that an email had been received from the Planning Department to advise that the officer would be recommending that the application be refused. It was proposed by Cllr. Flower, seconded by Cllr. Hodge and resolved that the Parish Council agree with the officer recommendation and also to add that the Parish Council had concerns for the cedar tree, and highways issues relative to the proposed new access to the site and loss of hotel parking. 7 in favour, 2 abstentions. Carried.

Also to consider any other applications received since the Agenda was published.

No further applications received.

AGENDA ITEMS

Annual Accounts 2014/15 - To consider, accept and approve the accounts

Cllr. Goward noted that a copy of the Accountants Certificate had not been provided with copies of the Accounts. The Clerk had the statement on file and it was shown to all members.

Cllr. Hodge queried the asset values for Bossiney toilets and the Visitor Centre and it was agreed that the Clerk and the outgoing Clerk would get together to reconcile the accounts asset register with the Parish Asset Register and schedule which formed part of the insurance documentation.

Cllr. Goward queried the interest on the fix rate bond and the outgoing Clerk clarified this.

It was proposed by Cllr. Flower, seconded by Cllr. Hodge that the accounts be accepted and the form sent to the Auditor. All in favour.

Cornwall Council – Future of public conveniences at Trebarwith and Trevena Square

- Email from Mr. & Mrs. Hart regarding future of conveniences at Trebarwith Strand – the email was read out by the Chairman. It indicated that St. Austell Brewery were interested in sponsoring future operation of the toilets at Trebarwith Strand. Cllr. Wickett suggested that the meeting be opened up to discuss the matter with Mr. Hart and the Chairman agreed. Mr. Hart explained that the brewery were interested in covering the whole cost. Cllr. Wickett felt that the brewery were being very responsible in considering this matter and asked that Mr. Hart continue his discussions with the brewery. Mr. Hart hoped to advise the parish council of the outcome within 2 weeks.
- The Clerk advised that she had had a short verbal response from Ms.Carter-Foster and that a letter would be received in due course.
- Cllrs. Hodge and Soutter felt that the parish council should still be considering an interest with regard to the future of the Trebarwith Strand toilets and should await a response to the letter already sent to Cornwall Council.

It was proposed by Cllr. Wickett, seconded by Cllr. Goward and resolved that the Parish Council await a response from Mr. Hart. 8 in favour, 1 abstention.

Neighbourhood Development Plan – to discuss and consider the future of a plan

Cllr. Dyer noted that the Cornwall Plan was not yet complete.

Cllr. Goward proposed a public meeting be held, there was no seconder.

After discussion, Cllr. Hockerday proposed the NDP be put on hold again, this was seconded by Cllr. Lewis.

Cllr. Hodge proposed that the NDP be cancelled, seconded by Cllr. Wickett, 7 votes in favour, 1 against, 1 abstention. Cllr. Hockerday therefore advised that he would withdraw his proposal.

A substantive motion was proposed by Cllr. Flower, seconded by Cllr. Wickett that no further action be taken with regard to the NDP. 7 in favour, 1 against, 1 abstention.

St. Materiana Church Flower Festival - To consider small budget and theme

Cllr. Soutter advised the theme would be the Royal baby. It was proposed by Cllr. Flower, seconded by Cllr. Hockerday and resolved a budget of £25 for flowers for Cllr. Soutter to prepare an entry. All in favour.

Tintagel Visitor Centre –

To consider any maintenance required to the Visitor Centre and public conveniences – Cllr. Wickett felt that the wood may need treatment and advice should be sought and also that the toilets would need painting in the winter. It was proposed by Cllr. Hodge, seconded by Cllr. Soutter that Cllr. Wickett draft a schedule of the work required. All in favour.

CORRESPONDENCE

Email from Cornwall Council re: parish councillor vacancy – to consider need for poll cards

It was proposed by Cllr. Goward, seconded by Cllr. Flower that poll cards were not necessary. All in favour. A short discussion took place about the likely costings should an election be held.

FOR INFORMATION

Camelford Community Network Panel Meeting 9.6.15 – forwarded to members 19.5.15 – noted. Cllr. Dyer advised she would attend.

ACCOUNTS PAYABLE

It was proposed by Cllr. Wickett, seconded by Cllr. Soutter and resolved that the cheques be signed. All in favour.

Tintagel Parish Council - Payments - June 2015

3.6.15	2387	British Gas	Electricity Bossiney PC's	£12.09	£0.60	£12.69
3.6.15	2388	Viking Direct	Stationary,	£78.85	£15.77	£94.62
3.6.15	2389	Seadog IT	Website Hosting	£15.95		£15.95
3.6.15	2390	M Pascoe	2 seats	£290.00		£290.00
3.6.15	2391	Rough Tor Press	Books/cd's	£72.32		£72.32
3.6.15	2392	J Trick	Window Cleaning	£15.00		£15.00
3.6.15	2393	Tormark Books	Books	£97.48		£97.48
3.6.15	2394	D Studdart	Painting sold	£97.50		£97.50
3.6.15	2395	Brocklehurst Electrical	Electrical services	£30.00		£30.00
3.6.15	2396	Sita UK Ltd	Refuse Collection	£6.16	£1.23	£7.39
3.6.15	2397	South West Water	Visitor Centre Water	£221.11		£221.11
3.6.15	2398	South West Water	Bossiney pc's	£129.70		£129.70
3.6.15	2399	Rainbow Bag Company	Tissue paper	£9.00	£1.80	£10.80
3.6.15	2400	Westcountry Books Ltd	Books	£86.88		£86.88
3.6.15	2401	J Salmon Ltd	Postcards & Books	£405.24	£71.03	£476.27
3.6.15	2402	Yellow Publication	Books	£123.03		£123.03
3.6.15	2403	HMRC	PAYE	£247.04		£247.04
3.6.15	2404	S Moth	Salary & expenses	£664.22		£664.22
3.6.15	2405	M Brocklehurst	Salary & expenses	£859.90		£859.90
3.6.15	2406	Jane Langham	Cards & keyrings sold	£20.80		£20.80
3.6.15	2407	National Trust	Boscastle Guides	£58.50		£58.50
3.6.15	2408	Beeline Products	Gift items	£101.60	£20.32	£121.92
3.6.15	2409	Studio 27	Gift items	£168.00		£168.00
3.6.15	2410	Cornish Honey	Honey gifts	£67.20		£67.20
3.6.15	2411	St Nectans Pottery	Fridge magnets	£36.00		£36.00
3.6.15	2412	Cornish Soapcakes	Soap gifts	£64.80		£64.80
3.6.15	2413	Initial	Sanitact unit	£112.32	£22.46	£134.78
3.6.15	2414	A Pearce	Handyman	£708.75		£708.75
3.6.15	2415	D Sherbird	Accounts	£600.00		£600.00
3.6.15	2416	B Skincare	Gifts	£103.50	£20.70	£124.20
				£5,502.94	£153.91	£5,656.85

DATE AND TIME OF NEXT MEETING

The next meeting would be held on Wednesday 1st July.

Cllr. Dyer thanked the outgoing Locum Clerk for her help over the past months.

Cllr. Hodge asked all members that if they had any issues with regards to the meeting and its administration that they should say now. Cllr. Flower agreed.

There being no further business, the meeting closed at 8.50 p.m.